



Office of the Registrar

Request for Readmission

• Please refer to the [Course Catalogue](#) for information pertaining to readmission requirements and processes.

Fee:

- An **application fee** of \$50 must accompany this request
- Make check or money order payable to the University of the Arts
- Please return Request Form and Fee to:

The Office of the Registrar
 320 South Broad Street
 Philadelphia, PA 19102

Please Note:

It may take up to **six weeks** to process this request. Please take this processing time into consideration when submitting this form.

Student Information:

Last Name

First Name

Student ID or SSN

Semester of Anticipated Return

Last Date of Attendance

Major/Department Last Attended

Current Street Address

City

State

Zip/Postal Code

Daytime Telephone

E-mail Address

Transfer Credit Information:

If you are requesting permission to transfer credits from another institution, include this information:

Name of the Institution Attended

Dates of Attendance

Have you requested that transcripts from the other institution be sent to the University of the Arts?

Yes

No

Essay Information and Signature:

Attach a brief statement of what you have been doing since withdrawing from the University and your reasons for wanting to return. If you plan to complete your degree requirements in the semester you are readmitted (i.e. you are within 18 credits), include this in your statement.

Signature

Date